**Penhold School**

**Parent Advisory Council**

Tuesday, February 7th, 2023

**Minutes**

1. Meeting Called to Order at  *7:44* PM by President, Amanda Wilson.
2. Members Present: Amanda Wilson, Nora Holben, Giselle Meyer, Natasha Caissie, Ken Denson, Jenna Murphy
3. Approval of Agenda for meeting Feb 7th, 2023

**Motion to approve the Agenda.**

**Moved by: Nora**

**CARRIED**

1. Approval of the Minutes\*, as presented (OR as amended)
	1. January 17, 2023

**Motion to approve the Minutes.**

**Moved by: Nora**

**CARRIED**

1. Financial Report: Treasurer – *Natasha Caissie*
	1. Review of the Treasurer’s Report *January*
* **
* Separated out the playground funding on the balance sheet

wondering if there should be a separate bank account for the playground funding

* look into AGLC specifics about using money for the playground fundraising
* CRA - going to mail off the annual report
* Needing to determine if all fundraising is going to the playground

**Motion to approve the Treasurer’s Report, as presented.**

**Moved by: Nora**

**CARRIED**

**Motion to pay babysitters $20 for coming, $30 if there are 5 or less kids, $40 if there are 6 or more kids.**

**Moved by:Natasha**

**Seconded:Nora**

**Carried.**

1. Executive Report:
	1. Correspondence
		1. Correspondence that came is a reminder that the CRA report is due

will be mailed to CRA soon

1. Fundraising Report – Fundraising Coordinator
* The Mixing Spoon
	+ There has been 1 EMT come in so far
	+ Hoping that all of the orders will come in later this week
	+ Shared on Facebook and on PES website today
	+ Chris Wolfe has offered to pick them up from Calgary to bring them home. Nora to connect with him when we have a date.
* Paint Night with ABC Creations
	+ looking at having it at the Penholder
	+ Potentially $50 at a cost
	+ Wondering if it is too high of a cost and/or too late in the year to plan this fundraiser
	+ Recommending to push it to the fall
* Walmart Grants
	+ Fiscal year is over and would need to reapply
	+ Previously applied for in North Red Deer, South Red Deer, Olds and Sylvan Lake
	+ Should reapply for all of them

**Motion to re-apply for the 4 Walmart Grants**

**Moved by: Amanda**

**Carried**

* Spaghetti Night
	+ Seniors Drop in Center - $125 for the day, has kitchen that can be accessed
		- will fit 65-70 people
		- could do an early dinner and later dinner
		- only day booked is May 22
	+ Check and see if the Memorial Center can be donated to the school
	+ Possible dates: End of April/Beginning of May, What day of the week would work best? Are we having door prizes? Who in the community will we reach out to help with door prizes?
		- Having it on a weeknight will be challenging for PAC members
		- May 2nd, 4th, 9th are possible dates to check on
		- Cost break down is needed in order to determine if there will be enough money made to make this worthwhile
* Bake Sale
	+ Could a message be sent out to parents through messenger specific with the link to the Google Form
	+ Need help with organizing food to sell during the day and at night
	+ Parent will be needed at the school during lunch to oversee the sale of items
		- School leadership kids will help sell
	+ Some parents will be here on March 8th to help organize the food the night before
	+ Will need small round stickers, will need plastic gloves, napkins
		- a float will be needed
			* if money has to be removed, 2 council members will need to go to the bank to get it
1. New Business
* No other new business
1. Next Meeting Date and Adjournment
* Next Meeting will be March 14th at 7:00pm.
* Meeting Adjourned at 8:35 pm.

Approved on the \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2023.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *President*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *Secretary*